

Title: Pollution Incident Response Management Plan – Huntingwood NSW

Doc No: OHSPRO-051.HUN

Lic No: 21251



COOKERS INTEGRATED QUALITY SYSTEM

Purpose:

Cookers Bulk Oil Systems holds an Environment Protection Licence with the NSW Environment Protection Authority (EPA) for 2 Healey Circuit, Huntingwood. As per the *Protection of the Environment Operations Act 1997* (the POEO Act), the holder of an Environment Protection Licence must prepare, keep, test and implement a pollution incident response management plan (PIRMP) that complies with Part 5.7A of the POEO Act in relation to the activity to which the licence relates.

If a pollution incident occurs in the course of an activity so that material harm to the environment (within the meaning of section 147 of the POEO Act) is caused or threatened, the person carrying out the activity must **immediately** implement this plan in relation to the activity required by Part 5.7A of the POEO Act.

A copy of this plan must be kept at the licensed premises, or where the activity takes place in the case of mobile plant licences and be made available on request by an authorised EPA officer and to any person who is responsible for implementing this plan.

Parts of the plan may also be available either on a publicly accessible website, or if there is no such website, by providing a copy of the plan to any person who makes a written request. The sections of the plan that are required to be publicly available are set out in clause 98D of the Protection of the Environment Operations (General) Regulation 2009.

NOTE: This plan must be developed in accordance with the *Protection of the Environment Operations Act 1997* and the Protection of the Environment Operations (General) Regulation 2009.

Licensees should also refer to the EPA's *Guideline: Pollution incident response management plans*.

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Environment Protection Licence (EPL) Details

Name of licensee: (including ABN)	Cookers Bulk Oil Systems – 38 069 641 701
EPL number:	21251
Premises name and address:	Cookers Bulk Oil Systems – 2 Healey Circuit, Huntingwood
Company or business contact details	Name of person responsible: Benjamin Longden Position or title: Site/State Manager Business hours contact number/s: 1300 88 22 99 After hours contact number/s: 0418 722 470 Email: blongden@cookers.com.au
Website address:	www.cookers.com.au
Scheduled activity/activities on EPL:	Waste Storage
Fee-based activity/activities on EPL:	Waste Storage – hazardous, restricted solid, liquid, clinical and related waste and asbestos waste.

Pollution incident – person/s responsible

PIRMP activation	Name of person responsible: Benjamin Longden Position or title: Site/State Manager Business hours contact number/s: 1300 88 22 99 After hours contact number/s: 0418 722 470 Email: blongden@cookers.com.au
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Pollution incident – person/s responsible, continued

Notifying relevant authorities Notification should be made by a person with an appropriate level of authority within the company.	Name of person responsible: Benjamin Longden Position or title: Site/State Manager Business hours contact number/s: 1300 88 22 99 After hours contact number/s: 0418 722 470 Email: blongden@cookers.com.au
Managing response to pollution incident	Name of person responsible: Martin Brzoska Position or title: Senior Operations Manager Business hours contact number/s: 1300 88 22 99 After hours contact number/s: 0437 239 596 Email: mbrzoska@cookers.com.au

Notification of relevant authorities

Identify any persons or authorities required to be notified as per Part 5.7A of the POEO Act in the case of a pollution incident that causes or threatens to cause material harm to the environment.

Relevant authorities include:

1. Fire & Rescue NSW and/or Rural Fire Service as applicable – 000 (first notification)
2. EPA – 131 555
3. NSW Health (nearest public health unit)
See www.health.nsw.gov.au/Infectious/Pages/phus.aspx for local contact details.
4. SafeWork NSW – 131 050
5. Local authority (usually the local council) in which the pollution has occurred.

Note: The local council and public health unit will vary depending on the location of the pollution incident. For mobile plant licences the PIRMP will need to include the person or people who are responsible for identifying the local authority and nearest public health unit.

Fire & Rescue NSW / Rural Fire Service	Contact number/s:	000
EPA	Contact number/s:	02 9995 5000
NSW Health	Relevant Area Health Service: Contact number/s:	Parramatta Health Unit 9845 5555
SafeWork NSW	Contact number/s:	131 050

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Notification of relevant authorities, continued

Local authority/s Identify the local authority for the area in which the premises to which the environment protection licence relates, and any area, is affected, or potentially affected, by the pollution.	Contact number/s:	13 14 44
Any other identified organisation or agency requiring notification (if applicable) e.g. Water NSW, Department of Planning Industry and Environment, Roads and Maritime Services	Contact number/s:	

Notification of neighbours and the local community

Identify owners or occupiers of premises in the vicinity of the licensed premises, including any sensitive premises (e.g. schools, preschools, hospitals, nursing homes): - Endeavour Energy, Krispy Kreme
Details of how the neighbours will be informed of the incident, including early warnings and regular updates (e.g. door knock, phone call, emergency alert): - Door Knock

Description and likelihood of hazards

Provide a description of the hazards to human health or the environment associated with the activity to which the licence relates: Slippery surface, absorption into soil, flow into water streams
Identify the likelihood of any such hazards occurring, including details of any conditions or events that could, or would, increase that likelihood: - Likelihood is very minimal to non-existent as there is bunding around the relevant hazard.

Pre-emptive actions to be taken

Provide detailed descriptions of the pre-emptive actions to be taken to minimise or prevent any risk of harm to human health or the environment arising from the activities undertaken at the premises: - Likelihood is very minimal to non-existent as there is bunding around the relevant hazard. Also valves in place to shut off any over-flow into the water ways.

Inventory of Pollutants

Provide an inventory of potential pollutants on the premises or used in carrying out the activity to which the licence relates: Identify the maximum quantity of any pollutant/s likely to be stored or held at particular locations (including underground tanks) at or on the premises to which the licence relates.			
Location/Tank	Max. quantity	Contents	Comments
Receival Tanks	Litres	Used Cooking Oil	

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Safety equipment

Describe the safety equipment or other devices used to minimise the risks to human health or the environment and to contain or control a pollution incident:

- Spill containment kits, Spillzorb, barrier noodles, rags, bund walls, vacuum facility in trucks, hi-vis jacket,(PPE) and cones

Communicating with neighbours and the local community

Identify details of the mechanisms for providing early warnings and regular updates to owners and occupiers of premises in the vicinity of the premises to which the licence relates or where the scheduled activity is carried out:

- Inform by either door knocking or tele-communications

Develop any specific information that could be provided to the community, so it can minimise the risk of harm:

- Not Required.

Minimising harm to persons on the premises

Identify the arrangements for minimising the risk of harm to any persons who are on the premises or who are present where the scheduled activity is being carried out:

- Hi-vis jackets, PPE and Traffic Cones

Maps

Provide a detailed map (or set of maps) showing the:

- location of the premises to which the licence relates
- surrounding area likely to be affected by a pollution incident
- location of potential pollutants on the premises
- location of any stormwater drains on the premises.

It is also recommended the position of any discharge points or any other useful information be included on the map/s, and that any important details on the map are labelled (e.g. the nearest water course or water body that stormwater drains located on the premises discharge to).

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Actions to be taken during or immediately after a pollution incident

Develop a detailed description of the actions to be taken immediately after a pollution incident to reduce or control any pollution. These should include as a minimum, early warnings, updates and actions to be taken during and after an incident:

- Activate our spill containment procedure. SOP-012
- Inform Regulatory Authorities
- If spill in danger of crossing boundaries to neighbours, they must be informed immediately.
- After Incident, an incident report must be lodged in the Cookers Intranet

Develop a detailed description of how any identified risk of harm to human health will be reduced, including (as a minimum) by means of early warnings, updates and the action to be taken during or immediately after a pollution incident to reduce that risk:

- Activate our spill containment procedure. SOP-012
- Isolate the area and cordon off with cones and spill kit.
- All PPE available on-site for immediate use

Identify any actions to be taken in combating the pollution caused by the incident and how any clean-up and associated funding resulting from an incident will be undertaken:

- Activate our spill containment procedure. SOP-012
- Isolate the area and cordon off with cones and spill kit.
- Engage external professional contractors to perform deep and thorough clean that meets regulatory standards and guidelines.

Coordinating with persons

Identify the procedures to be followed for coordinating with the authorities or persons who have been notified:

- Martin Brzoska or Benjamin Longden to contact EPA, Sydney Water, Local Council and Fire Department and co-ordinate containment and clean-up

Identify the person/s through whom all communications are to be made:

- Martin Brzoska or Benjamin Longden to contact EPA, Sydney Water, Local Council and Fire Department and co-ordinate containment and clean-up
- Site Emergency Plan also in place to cover these situations.

Staff training

Identify the nature and objectives of any staff training program in relation to this plan:

- Staff Training record to be completed and kept on site as per Cookers Process.
- Spill Training completed annually

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Testing and updating of the PIRMP

It is a legal requirement to test the plan every 12 months and within one month of any pollution incident.

Detail the manner in which the plan is to be tested and maintained to ensure the information included in the plan is accurate and up-to-date and the plan is capable of being implemented in a workable and effective manner:

Detail how the testing is documented and recorded (this must include the testing dates and the names of all staff members who carried out the testing):

- Controlled spill conducted on site, managed and run through process as above. Training recorded and signed using Cookers Document number – HRFORM - 005

Detail the dates on which the plan was updated:

- 15- November

Date tested	Tested by (to include the names of all people involved in testing)	Details of test (e.g. nature of the test, involvement of other agencies) Note: Testing must cover all components of the plan.	Finding of test, including issues identified	Next scheduled testing date (must be within 12 months from current test)
15/11/20	Benjamin Longden	Controlled Oil Spill and PIMRP Training	Spill Kit could be closer	15/11/21